

Job description

The ERC aims to preserve human life by making high-quality resuscitation available to all.

Since 1989, the European Resuscitation Council (ERC) has provided the standard for resuscitation guidelines and training in Europe and beyond. Comprising 33 National Resuscitation Councils, the ERC's principal activities are science, training, guidelines, congresses, and public awareness (www.erc.edu).

Today we have a vacancy for a (m/f):

Chief Executive Officer

Your responsibilities

- You take the responsibility for the general management of our organisation.
- You implement the vision as set out together with the Board.
- You prepare, coordinate and follow up the business plans, and you establish and maintain excellent bidirectional communication with our network of national resuscitation councils.
- You lead an enthusiastic staff of 10 professional employees at our Office in Niel (Belgium) and have the support of a large group of dedicated volunteers from the healthcare sector.
- You are responsible for human resource management, financial management, policy development, internal and external communication and information, accountability and reporting as well as the daily management of the business.
- You support commercial negotiations with the national councils.
- You network with the national resuscitation councils in Europe and some countries outside Europe, and you keep in touch with our business partners.
- Your international networking activities imply traveling for about 5% of your work.
- You report to the Board of Directors.

Your profile

- You have a Master's degree and an additional business oriented education is a plus.
- You have more than 10 years of working experience in a leadership position.
- You communicate fluently in English both oral and written. You also communicate in Dutch or would acquire this within 1 year of appointment.

- You combine strong organisational and managerial skills (planning, organising, implementing, coordinating, negotiating) with excellent people management skills (inspiring people, teamwork, coaching).
- You are prepared to travel internationally and to participate in evening conference calls.

We offer

- A full-time job for indefinite period starting on 01.10.2018 or later (according to your availability).
- A working environment with a lot of responsibilities and autonomy.
- A competitive remuneration package, including a company car, digital devices, paralegal assets.
- A challenging job in an organisation with a clear mission and with a high added value to people and society.

If you are interested, please send your application letter (motivation) and CV in **English** to Hildigunnur Svavarsdóttir (Secretary, ERC) (application@erc.edu) by 27.08.2018 at the latest.

For further information, please contact Professor Jerry Nolan (Chair, ERC) (jerry.nolan@erc.edu) or Professor Koen Monsieus (Vice-Chair, ERC) (koen.monsieus@erc.edu)

European Resuscitation Council vzw
Emile Vanderveldelaan 35
2845 Niel
Belgium
www.erc.edu